

West Berkshire Council Forward Plan – December 2012 to March 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
DECEMBER 2012											
ID2435	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/12/12	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		December 2012
ID2447	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/12/12	Environment	Paula Amorelli	Planning, Transport, Property, Highways		TBC	Local Members and Stakeholders		December 2012
ID2557	Zebra Crossing on Bridge Street, Hungerford - Petition <i>To respond to a petition that has been submitted to the Council</i>	ID	01/12/12	Environment	Andrew Garratt	Planning, Transport, Property, Highways		TBC	Ward Members		December 2012
ID2423	West Berkshire Forward Plan - January 2013 to April 2013 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	13/12/12	Resources	Moira Fraser	Leader of Council		06/12/12	All Members, published on website for local residents	Not subject to call in.	December 2012
C2567	Leisure Centres' Fees and Charges 2013 <i>To implement the contractual requirement for an annual price review for 2013 for Parkwood Community Leisure to come into effect from 1st January 2013.</i>	C	13/12/12 C	Environment	Chris Jones	Countryside, Environmental Protection, 'Cleaner and Greener,' Culture, Customer Services		06/12/12	For Leisure Fees and Charges: members of the Joint Advisory Committees - i.e. Governing Bodies of Schools (for joint use sites), Town and Parish Councils plus leisure centre stakeholders.		December 2012

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C2551	<p>Amendments to the Constitution - Part 4 (Executive Rules of Procedure), Part 5 (Council Rules of Procedure), Part 11 (Contract Rules of Procedure) and Part 13 Appendix A (Code of Conduct for Planning) <i>To consider changes to the Executive and Contract Rules of Procedure in light of legislative changes, to propose an amendment to the Council's Rules of Procedure (Paragraph 4.13.7) and to propose an amendment to Part 13 Appendix A (Code of Conduct for Planning) to align the training requirements with those of the Licensing Committee.</i></p>	C	13/12/12 C 26/11/12 GA	Resources	Moira Fraser	Leader of Council		06/12/12	Relevant Officers		December 2012
C2561	<p>Council Tax Support Scheme <i>To provide a scheme of Council Tax Support</i></p>	C	13/12/12 C	Resources	Sean Anderson	Finance, Economic Development, Health & Safety, Pensions		06/12/12	Stakeholders		December 2012
C2562	<p>Technical Reforms to Council Tax <i>To inform Council of the Government reforms to Council Tax which are included in the Local Government Finance Bill and to decide on a policy for affected Council Tax reductions.</i></p>	C	13/12/12 C	Resources	Sean Anderson	Finance, Economic Development, Health & Safety, Pensions		06/12/12	Stakeholders		December 2012
C2507	<p>2013/14 West Berkshire Council Timetable of Public Meetings <i>To agree the timetable of public meetings for theMunicipal Year 2013/14.</i></p>	C	13/12/12 C	Resources	Moira Fraser	Leader of Council		06/12/12	Officers		December 2012

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C2553	Gambling Policy <i>To consider the Council's review of its Gambling Policy Statement.</i>	C	13/12/12 C	Environment	Brian Leahy	Countryside, Environmental Protection, 'Cleaner and Greener', Culture, Customer Services		06/12/12	Stakeholders		December 2012
	Junior Citizen 2012 <i>To announce the winners of the unior Citizen of the Year 2012.</i>	C	13/12/12 C	Resources	Jude Thomas	Chairman of the Council		Verbal Item	Schools, Organisations for Young People		December 2012
C2574	Approval of Councillor Absence <i>To delegate to the Monitoring Officer the ability to approve absences from attendance at meetings in certain circumstances of Members of the Council by amending the Scheme of Delegation.</i>	C	13/12/12 C 08/11/12 GA	Resources	David Holling	Chairman of Governance and Audit Committee		01/11/12	Group Leaders		December 2012
PC2576	Application for Premature Retirement - Approval for Funding of a Potential Decision by the Personnel Committee (Paragraph 1 – information identifying an individual) <i>To seek approval from the Executive for the expenditure that would be incurred by the Council if a decision is made by Personnel Committee to agree to a request for premature retirement.</i>	EX PC	20/12/12 EX 20/12/12 PC	Resources	Jane Milone	Leader of the Council	Yes	13/12/12			December 2012

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EX2573	Legal Services Restructure (Paragraph 1 - information relating to an individual) <i>To outline current structure and resilience concerns within Legal Services and to propose a restructure to enhance resilience and ensure effective future operation of the service</i>	EX	20/12/12 EX	Resources	David Holling	Performance, Strategic Support, Emergency Planning, Community Safety	Yes	13/12/12	Staff		December 2012
EX2578	Staffing Implications Associated with Savings put Forward to Deliver the 2013/14 Revenue and Budget and Home Care Reconfiguration (Paragraph 2 - information identifying an individual) <i>To obtain approval for redundancies to be paid 31/03/13.</i>	EX	20/12/12 EX	Resources	Nick Carter/ Robert O'Reilly	Leader of the Council	Yes	13/12/12	Staff		December 2012
JANUARY 2013											
ID2436	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/01/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		January 2013
ID2448	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/01/13	Environment	Paula Amorelli	Planning, Transport, Property, Highways		TBC	Local Members and Stakeholders		January 2013
ID2570	Equality Annual Report <i>To set out our progress towards our published equality objectives. An annual report is required by law to be published each January.</i>	ID	16/01/13	Resources	Elaine Walker	Partnerships, Equality, The Visions, Communities		09/01/13	Stakeholders		January 2013

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ID2424	West Berkshire Forward Plan - February 2013 to May 2013 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	17/01/13	Resources	Moira Fraser	Leader of Council		10/01/13	All Members, published on website for local residents	Not subject to call in.	January 2013
EX2577	Learning from Complaints Annual Report on Complaints Activity Children & Young People (Social Care) for period 1 April 2011 - 31 March 2012 <i>To inform senior managers and Elected Members of complaints activity and learning from complaints for the last financial year.</i>	EX	17/01/13 EX	Communities	Yvette Jones	Children and Young People, Youth Service, Education		10/01/13	Stakeholders		January 2013
EX2549	Social Fund <i>To provide information about the transfer of parts of the Social Fund to the Council from the Department for Works & Pensions and how the Council will manage these funds.</i>	EX	17/01/13 EX	Communities	Jo England	Finance, Economic Development, Health & Safety, Pensions		10/01/13	Stakeholders		January 2013
EX2482	Establishment Report Quarter 2 2012/13 <i>To note changes to the WBC Establishment.</i>	EX	17/01/13 EX	Resources	Robert O'Reilly	Performance, Strategic Support, Emergency Planning, Community Safety		10/01/13			January 2013
EX2536	Key Accountable Measures and Activities 2012/13. Update on progress: Q2 outturns <i>To report Quarter 2 Outturns against the Council's key accountable measures and to report by exception those measures and activities not achieved and cite any remedial action that has been taken.</i>	EX	17/01/13 EX	Resources	Jason Teal	Performance, Strategic Support, Emergency Planning, Community Safety		10/01/13	Relevant Officers		January 2013

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EX2491	Schools and Early Years Settings - Place Strategy 2013-2018. <i>To determine a strategy for managing school organisation and ensure that there are sufficient school places to meet overall demand; there are sufficient school places in the right locations to meet demand; the provision of school places are managed in a cost effective manner.</i>	EX	17/01/13 EX	Communities	Caroline Corcoran	Children & Young People, Youth Service, Education		10/01/13	Schools, relevant Council Officers		January 2013
EX2516	Council Tax Base <i>To set the Council Tax base for the year commencing 1 April 2013.</i>	EX	17/01/13 EX	Resources	Bill Blackett	Finance, Economic Development, Health and Safety, Pensions		10/01/13			January 2013
EX2560	Business Rate Retention - NNDR (National Non-Domestic Rates) Pool Contribution Return <i>To provide a scheme of Council Tax Support.</i>	EX	17/01/13 EX	Resources	Sean Anderson	Finance, Economic Development, Health & Safety, Pensions		10/01/13			January 2013
EX2572	London Road Industrial Estate (LRIE) Developer 'Opportunity Document' (Paragraph 3 - information relating to financial/business affairs of a particular person) <i>To present the LRIE Opportunity Document to the Executive on 170113 and seek the Executive's approval to publish the Opportunity Document.</i>	EX	17/01/13 EX	Communities	Bill Bagnell	Partnerships, Equality, The Visions, Communities	Yes	10/01/13	Stakeholders		January 2013

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EX2575	Response to the Scrutiny Review of Domestic Abuse <i>For the Executive to consider the recommendations from the scrutiny review into domestic abuse and to resolve accordingly.</i>	EX	17/01/13 EX	Resources	David Lowe	Performance, Strategic Support, Emergency Planning, Community Safety		10/01/13			January 2013
FEBRUARY 2013											
ID2449	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/02/13	Environment	Paula Amorelli	Planning, Transport, Property, Highways		TBC	Local Members and Stakeholders		February 2013
ID2437	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/02/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		February 2013
ID2425	West Berkshire Forward Plan - March 2013 to June 2013 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/02/13	Resources	Moira Fraser	Leader of Council		06/02/13	All Members, published on website for local residents	Not subject to call in.	February 2013
GA2552	Internal Audit - Interim Report for 2012/13 <i>To report on the activity of the Internal Audit Service over the past six months.</i>	GA	11/02/13 GA	Resources	Ian Priestley	Performance, Strategic Support, Emergency Planning, Community Safety		01/02/13			February 2013
EX2531	Financial Performance Report Q3 <i>To inform Members of the latest financial performance of the Council.</i>	EX	14/02/13 EX	Resources	Joseph Holmes	Finance, Economic Development, Health & Safety, Pensions		06/02/13	Budget Holders		February 2013

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MARCH 2013											
ID2438	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/03/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		March 2013
ID2450	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/03/13	Environment	Paula Amorelli	Planning, Transport, Property, Highways		TBC	Local Members and Stakeholders		March 2013
ID2426	West Berkshire Forward Plan - April 2013 to July 2013 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/03/13	Resources	Moir Fraser	Leader of Council		06/02/13	All Members, published on website for local residents	Not subject to call in.	March 2013
C2571	Revenue Budget 2013-14 <i>To consider and recommend to Council the 2013-14 revenue budget.</i>	EX C	14/02/12 EX 05/03/13 C	Resources	Joseph Holmes	Finance, Economic Development, Health & Safety, Pensions		06/02/13			March 2013
C2503	Capital Strategy and Programme 2013-2018 <i>To agree the Capital Strategy and Programme for the next five years.</i>	EX C	14/02/13 EX 05/03/13 C	Resources	Andy Walker	Finance, Economic Development, Health and Safety, Pensions		06/02/13			March 2013
C2504	Medium Term Financial Strategy (MTFS) 2013-17 <i>To agree the Council's Strategy for the next four years.</i>	EX C	14/02/13 EX 05/03/13 C	Resources	Joseph Holmes	Finance, Economic Development, Health and Safety, Pensions		06/02/13			March 2013

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C2506	Borrowing Limits and Annual Investment Strategy 2013/14 <i>In compliance with The Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i>	EX C	14/02/13 EX 05/03/13 C	Resources	Andy Walker	Finance, Economic Development, Health and Safety, Pensions		06/02/13			March 2013
C2544	Council Strategy Refresh 2013/14 <i>To update the Council Strategy 2013-2017.</i>	EX C	14/02/13 EX 05/03/13 C	Resources	Jason Teal	Strategy, Council Plan, Housing, ICT & Corporate Services		06/02/13			March 2013
EX2537	Key Accountable Measures and Activities 2012/13. Update on progress: Q3 outturns <i>To report Quarter 3 Outturns against the Council's key accountable measures and to report by exception those measures and activities not achieved and cire any remedail action that has been taken.</i>	EX	21/03/13 EX	Resources	Jason Teal	Performance, Strategic Support, Emergency Planning, Community Safety		14/03/12			March 2013

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